

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

November 21, 2022

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 21st of November 2022 at 3:30 p.m., at Governor's Ranch Clubhouse, 9050 W. Prentice Avenue, Littleton, Colorado and via Zoom conferencing. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Bob Hart
Leo Johnson

Also in attendance were:

Judy Simonson
Nicki Simonson
Rebecca Hill
Justin Meeks, District Engineer

ADMINISTRATIVE MATTERS:

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public, however, Tim Gasparini, a District resident and potential new Board member was in attendance.

Minutes: The regular meeting minutes for October 17, 2022, were approved upon motion by Leo Johnson and second by Bill Geddes.

2023 Meeting Schedule: The 2023 Meeting Schedule was approved upon motion by Bill Geddes and second by Leo Johnson.

ENGINEERING & MAINTENANCE MATTERS:

2020 Capital Improvements: The District has not received any further correspondence from the contractor or their legal counsel to the letter and final settlement of the repair work in W. Berry Avenue. The contractor has not cashed the check for the final settlement amount at the time of the Board meeting.

10020 West Montgomery Avenue: The homeowner of this property, that will be subdivided and serviced by the District, notified the District Manager that they have completed the process through the County to obtain a new address for the new half of the property. Completed tap application, tap fee, or construction plans have not been received to review to date.

2023 Capital Improvements: Justin Meeks presented the two bids received for the 2023 capital improvements to the Board for review and comparison. Bob Hart moved to award the project to Inliner Solutions, LLC and authorizing Judy Simonson to sign the notice of award as well as authorizing Chris Veesaert to sign the contract outside of the Board meeting. The motion was approved upon second by Leo Johnson.

Martin/Martin 2023 Contract: The 2023 Martin/Martin contract was approved upon motion by Leo Johnson and second by Bob Hart.

C&L Water Solutions 2023 Service & Maintenance Contracts: There was discussion concerning the rate increases for the two contracts. The Board asked Nicki to get an explanation from C&L as to the reason for the various rate increases. The Board decided to hold off on the approval of the contracts until the next Board meeting subject to getting the explanation.

DES 2023 Contract: Approval of the DES 2023 contract was also tabled until the next Board meeting. Nicki will reach out to DES for a justification on their rate increase.

Brooks Grease Service 2023 Contract: The Brooks Grease Service 2023 contract was approved upon motion by Leo Johnson and second by Bob Hart.

BUDGET MATTERS:

The budget and rate hearing was opened upon motion by Leo Johnson and second by Bill Geddes, the notice for which was published in the local newspaper as required by law. No public comments were received on the proposed budget.

Justin Meeks provided an overview of the 2023 engineering budget, noting there were no changes since the draft version presented at the October Board meeting, and answered any questions.

Judy Simonson gave an overview of the 2023 District budget and answered any questions.

2023 Fee Schedule: The 2023 Fee Schedule was approved upon motion by Leo Johnson and second by Bill Geddes.

2023 Budget: The 2023 Budget was approved upon motion by Leo Johnson and second by Bill Geddes.

Resolution No. 6: Resolution No. 6 to Adopt the Budget was approved upon motion by Leo Johnson and second by Bill Geddes.

Resolution No. 7: Resolution No. 7 to Appropriate Sums of Money was approved upon motion by Leo Johnson and second by Bill Geddes.

Budget Message: The 2023 Budget Message was approved with one amendment upon motion by Leo Johnson and second by Bill Geddes.

Chris Veesaert then closed the budget and rate hearing.

FINANCIAL MATTERS:

Check Register: Nicki Simonson presented the District's check register for October 21, 2022, through November 30, 2022. Bob Hart moved to approve the check register and it was approved upon second by Bill Geddes.

Financial Statements: The District's financial statements for the period ending October 31, 2022 were presented and approved upon motion by Leo Johnson and second by Bob Hart.

Investment Report: Nicki advised the Board that US Bank is moving their investment offerings away from bonds and towards treasury notes. She will work with Leo Johnson to secure any additional investments when the appropriate opportunity arises.

OTHER BUSINESS:

Simonson and Associates 2023 Contract: Leo Johnson moved to approve the Simonson and Associates contract for management services in 2023. Bill Geddes seconded the motion, and it was approved.

Robinson Bailey 2023 Rates: Leo Johnson moved to approve the Robinson Bailey rates for legal services in 2023. Bill Geddes seconded the motion, and it was approved.

Holiday Party: The Board has decided to hold a Holiday Party this year which will also serve as an acknowledgement to Leo Johnson for 40 years of service to the Board. Nicki will reach out to the venue for availability on December 12th or 19th.

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting at 5:32 p.m.

Respectfully submitted,

DocuSigned by:

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Leo J. Johnson, Secretary