

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

January 18, 2021

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 18th of January 2021 at 3:30 p.m., via Zoom conferencing. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Pete Doherty
Bob Hart
Leo Johnson

Also in attendance were:

Justin Meeks, District Engineer
Nicki Simonson
Rebecca Hill

ADMINISTRATIVE MATTERS:

Appoint Officers for 2021: The Board approved the current slate of officers for 2021 upon motion by Bill Geddes and second by Leo Johnson. Chris Veesaert will remain as Chairman, Leo Johnson as Secretary/Treasurer and Bill Geddes as Assistant Secretary.

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Minutes: The meeting minutes for December 21, 2020 were approved upon motion of Leo Johnson and second by Bill Geddes.

2021 Sunshine Resolution No. 1: The 2021 Sunshine Resolution No. 1, specifying the date, time and location of public meetings and the location of posting meeting notifications was approved upon motion by Leo Johnson and seconded by Bill Geddes.

ENGINEERING & MAINTENANCE MATTERS:

2021 Capital Improvements: Martin/Martin is currently preparing the bid documents for the 2021 Capital Improvements consisting of removal and replacement of three sanitary sewer mains in Governor's Ranch Filing No. 4 and one main adjacent to the Westridge Elementary School. The Subsurface Utility Engineering (SUE) investigation field work is underway and bid packets are expected to be available by mid-February. Bids are due March 5, 2021 and the bid tabulation and recommendation for award will be provided at the March meeting.

2021 Annual Maintenance: DES began the 2021 annual cleaning and CCTV inspection this month. Included areas are Dakota Ridge, Governor's Estates, Governor's Ranch Filing 1, Filing 5 and Tract G, the Kipling-Bowles Shopping Center, Westridge Square Shopping Center and the Westridge patio homes. Chris Veesaert commented that he had seen a DES truck out cleaning and noticed that they had not placed construction cones where they were working, Justin said that he would talk to DES, to make sure that is not an issue in the future.

FINANCIAL MATTERS:

Check Register: Nicki Simonson presented the District's check register for January 1, 2021 through January 31, 2021. Leo Johnson indicated he had reviewed the check register and made a motion to approve the checks presented. Bob Hart seconded the motion, and it was approved.

Financial Statements: Leo Johnson presented the District's unaudited financial statements for the period ending December 31, 2021. The financial statements are in draft form pending the audit and will be approved after the audit is completed.

Investment Report: The report was presented to the Board. It was noted that the Colotrust interest continues to drop.

Resolution No. 2 - Addressing Financial Authority, Investments and Board Officers: Bob Hart moved to approve Resolution No. 2 with one change to amend Chris Veesaert's title from President to Chairman throughout the document. Pete Doherty seconded the motion and it was approved.

OTHER BUSINESS:

2021 Newsletter: Leo Johnson moved to approve the 2021 Newsletter. Bill Geddes seconded the motion and it was approved.

A rate hearing has been scheduled for the March 15, 2021 board meeting to increase the sewer tap inspection fee to \$600 effective at that time. The monthly sump pump violation fee will also be reviewed for an increase to \$150 for implementation in January 2022.

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting at 4:13 p.m.

Respectfully submitted,



Leo J. Johnson, Secretary