

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

May 20, 2024

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 20th of May 2024 at 3:30 p.m. at the Governor's Ranch Clubhouse located at 9050 W. Prentice Avenue, Littleton, Colorado, 80123. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Bob Hart
Tim Gasparrini
Pete Doherty

Also in attendance were:

Nicki Simonson
Justin Meeks, District Engineer

ADMINISTRATIVE MATTERS:

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Minutes: The regular meeting minutes for March 18, 2024 were approved upon motion by Bill Geddes and second by Pete Doherty.

ENGINEERING & MAINTENANCE MATTERS:

Jefferson County Paving Project: The annual paving project will start in northern Jefferson County in May and will reach the District later in the year. Martin/Martin coordinated with Jefferson County in early May and the county reconfirmed the schedule and will notify Martin/Martin prior to starting milling in the District.

2023 Annual Cleaning and CCTV: Martin/Martin has received the videos but has yet to receive support files that are necessary to incorporate the videos into the database. They have reviewed the videos outside of the database and discovered multiple CIPP liners that had slipped and/or shrunk and were partially covering service taps. Inliner and Insituform mobilized quickly and re-cut the liner connections at no additional cost to the District even though it was outside of their warranty.

2024 Annual Maintenance: Martin/Martin has met with DRC to discuss the acoustic testing results and manhole inspections. Results showed the mains were generally flowing in good condition, with only 18 pipes coming back with a fair as opposed to good rating. Approximately 98% of the system returned a good rating. Several manholes were found with infiltration, with some manhole covers appearing to have been dislodged. C&L was called out to assess and reset with new collars. A couple of manholes had severe infiltration which

can be resolved with a possible grout injection. 9 manholes were found to have been paved over. Martin/Martin will follow up on those outstanding items.

DES performed the maintenance in the fall and then DRC did the acoustic testing in March/April, which is a significantly wetter season, which could account for the different levels of infiltration. Infiltration can be graded as anything from mild staining/drip to being a gusher. Manhole inspections will now be done at the same time as the acoustic testing. We do have an infiltration allowance that Metro Recovery Wastewater reports on. There is ongoing discussion regarding whether this allowance should be increased.

2024 CIP: Diamond Contracting Corp has completed the project except for surface restoration, which is pending coordination with Jefferson County. The first pay application has been submitted to Martin/Martin and is attached to this report. Martin/Martin has now received the tracer wire testing results and post installation CCTV videos needed to approve the pay application.

2024 CIP Change Order No. 1: Change Order No. 1 for Diamond Contracting Corp was approved upon motion by Tim Gasparrini and second by Bob Hart.

2024 CIP Pay Application No. 1: Pay Application No. 1 for Diamond Contracting Corp was approved upon motion by Bob Hart and second by Tim Gasparrini.

3070 Sports Bar: Martin/Martin is still awaiting updated construction drawings that show the proposed grease interceptor.

FINANCIAL MATTERS:

Check Register: Nicki Simonson presented the District's check register for April 1, 2024 through April 30, 2024. Tim Gasparrini moved to ratify approval of the check register and it was approved upon second by Pete Doherty. Tim Gasparrini then moved to approve the May 1, 2024 through May 31, 2024 check register. The motion was approved upon second by Bob Hart.

Financial Statements: The draft April 30, 2024 bi-monthly financial statements were reviewed and approved upon motion by Tim Gasparrini and second by Pete Doherty.

Investment Report: Nothing new to report on investments.

OTHER BUSINESS:

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting at 5:00 p.m.

Respectfully submitted,

DocuSigned by:

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Bob Hart, Secretary