

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

July 18, 2022

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Tuesday, the 18th of July 2022 at 3:30 p.m., in person at the Governor's Ranch Clubhouse located at 9050 W. Prentice Avenue, Littleton, CO 80123. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Pete Doherty
Bob Hart
Leo Johnson

Also in attendance were:

Nicki Simonson
Rebecca Hill

ADMINISTRATIVE MATTERS:

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: A few homeowners attended the meeting to discuss a service line maintenance issue they are having with Red Oak townhomes HOA. The District is willing to provide a letter to the HOA that details the location of the District's main lines. Nicki will draft a letter and circulate it to the Board via email for any input before it is sent. Nicki will also provide some pamphlets addressing flushable vs non-flushable items as requested by the homeowners.

Minutes: The regular meeting minutes for May 17, 2022, were approved upon motion by Leo Johnson and second by Pete Doherty. The special meeting minutes for May 27, 2022, were approved upon motion by Bob Hart and second by Leo Johnson.

ENGINEERING & MAINTENANCE MATTERS:

Nicki Simonson presented the engineering report in the absence of Martin/Martin.

2020 Capital Improvements: With the approval of the agreement at the special meeting, Martin/Martin is now working on coordinating with JBS to schedule the repair work.

2022 Capital Improvements: Martin/Martin has notified the one bidder for this year's project that the District would not be moving forward with the project this year.

Jefferson County Paving Project: Jefferson County has completed the paving project in the District and C&L provided daily observation of the work. C&L has noted several areas where manholes were paved over, and asphalt/debris was dropped down into the manholes. Martin/Martin has asked the paving crew to expose the manholes that were partially or fully

paved over and to remove asphalt/debris from the manholes. At the time of this meeting, the County had not completed the remediation. Where there was a risk of flow backing up, C&L cleaned out the manholes and is putting together a list of remediation that is still required. Nicki will invoice Jefferson County for the cost of this extra work to the District and send with a letter from Ms. Bailey. Pete Doherty pointed out that some of the manholes appear to need additional riser rings to bring them to grade. Nicki stated that she would coordinate with Justin to look at additional riser rings.

RATE HEARING:

Leo Johnson moved to open the rate hearing which was approved upon second by Bill Geddes. New and amended fees were approved upon motion by Leo Johnson and second by Bob Hart. The rate hearing was then closed.

FINANCIAL MATTERS:

Check Register: Nicki Simonson presented the District's check register for June 1, 2022, through June 30, 2022. Leo Johnson moved to ratify the approval of the check register and it was approved upon second by Pete Doherty. Leo Johnson then moved to approve the check register for July 1, 2022 through July 31, 2022 which was approved upon second by Bill Geddes.

Financial Statements: Nicki Simonson presented the District's unaudited financial statements for the period ending June 30, 2022 which were then approved upon motion by Pete Doherty and second by Leo Johnson.

Investment Report: Leo Johnson gave an overview of the District's investments. Nicki Simonson will send any new rate sheets she receives from the bank over to Leo for review.

OTHER BUSINESS:

Nicki informed the Board of a new website service that would bring the District's website up to ADA and PCI compliance standards. Being compliant in these areas is now legally required. She also advised the Board of the Denver Water Breakfast and SDA Conference. Both these events are open to the Board members. Leo Johnson stated that he would be attending the SDA Conference. Bill Geddes and Pete Doherty also expressed an interest in the SDA Conference and will let Nicki know if they wish to attend.

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting.

Respectfully submitted,

Leo J. Johnson, Secretary